



August 14, 2017

Dear Parent/Guardian,

Due to district-wide budget cuts, teachers can no longer make copies of tests, assignments, and handouts for every student. For that reason, many of your student's teachers will have a paperless or nearly paperless classroom this year. This means that most handouts and assignments will only be available online.

In an effort to make sure all students have the resources necessary to be academically successful, I want you to know that every MHS student has access to Wi-Fi, computers, and printers on campus. They may use the library computers before school, during lunch, or after school, and many teachers invite students to visit their classrooms during lunch for additional help and resources. Albuquerque's public libraries also provide free Wi-Fi and Internet equipped computers as well as printing services for \$0.15 per page. Before paying for copies, please note that I am happy to accept most typed assignments by email, especially if your student is unable to print before coming to class.

We will also be using Google Classroom this year. The district has created Google accounts for all APS students to use throughout his/her high school career. This will give your student automatic access to Google Docs, Google Sheets, and Google Slides, which is basically free online access to the Microsoft Office Suite. This account will also provide access to Google Drive, which is simply a place to save digital schoolwork online so it can be accessed from any device at any time. All accounts will be linked to APS, which includes increased privacy settings and increased data storage for all students. The district created Google account does **not** allow the students to send or receive emails. I expect all students to use an appropriate and professional email address to communicate with teachers, search for jobs, and eventually apply to colleges.

I may also ask your student to view some instructional videos in class or as homework throughout the year. These videos shouldn't be longer than twenty minutes in length, and they will be available on YouTube and on my class website at <http://mrsdutro.org>. Students who prefer not to watch the videos at home are welcome to come to my class during lunch to watch the videos on our class set of iPads.

Thank you for your patience, understanding, and support as we transition to a 21st century learning model.

Kelly Dutro
English Teacher
(505) 559-2200 ext. 23413
kelly.dutro@aps.edu
<http://mrsdutro.org>

21st Century Learning in English Signature Sheet

Students, please sign, detach, and return the signature page to Mrs. Dutro no later than Friday, August 18, 2017.

Student Name (Please Print) Period ID Number

Student Signature Date

Parent Name (Please Print) Email Address Phone Number

Parent Signature Date